

HAILEYBURY ALMATY

Admissions Policy



Effective Date
By resolution of the Governing Body

June 2018

INTRODUCTION

Haileybury Almaty is an academically selective school with a maximum pupil intake of 66 for each year group. All pupils must meet the academic criteria and the criteria indicating what makes a Haileyburian for entry into the school. The pupil's likelihood of succeeding academically and individually at Haileybury Almaty is the primary consideration when admitting pupils to the school.

What makes a Haileyburian?

- **academic excellence**
- **attitude to learning**
- **CCA's/contribution to school life**
- **Service and leadership in the school community and beyond**

Applying

Parents may apply for a place in the appropriate year group. In Year 1 only, when pupils apply to join Haileybury Almaty, if they meet the academic expectations of the school and are within reasonable age boundaries as considered by the school, then applications from older pupils may be considered.

See the table below for year groups and ages.

Year Group	Age of Pupil as of 31 August in year of proposed entry
Reception	4yrs
Year 1	5yrs
Year 2	6yrs
Year 3	7yrs
Year 4	8yrs
Year 5	9yrs
Year 6	10yrs
Year 7	11yrs
Year 8	12yrs
Year 9	13yrs
Year 10	14yrs
Years 12	16yrs

The school understands that the situations of families are ever changing and will accommodate testing throughout the year wherever appropriate and possible, however, places are limited and the school recommends early applications for the following academic year

Overseas applicants may be assessed externally, using the same assessment tests, in liaison with the pupil's current school.

Pupils who are tested throughout the year will be added to the waiting list in line with the selection criteria as set out below.

Registration & Testing

Before Testing

Each potential pupil must:

- fully complete the registration form and pay an assessment fee *before* the entrance assessment date, as determined by the admissions office.
- provide the most recent school report from the pupil's current school. The previous two years reports are preferred.

Selection

All children must meet the school's required academic standards. Places will be awarded based on the strongest academic performance and the criteria indicating what makes a Haileyburian. In cases where the number of applicants exceeds the number of places available, and where academic performance is similar between such applicants, places will be awarded in context of the following priority considerations.

1. Staff/Shareholder Children
2. Siblings of current Haileybury Almaty pupils.
3. Pupils from any other Haileybury school.
4. Children of Haileybury Alumni
5. Families applying with more than one child

Future places will be awarded to pupils on the waiting list in conjunction with the above criteria. Other pupils may join the waiting list at any time as the main factor is the **child's likelihood of academic success** and **not** the time of application. Pupils who are on the waiting list will be retested after 1 year if a place has not been offered. No fee will be applicable in this situation.

Testing - Age specific requirements

Entrance assessment tests are co-ordinated by the Registrar in conjunction with the appropriate Head of School

The school will assess pupils through a verbal face to face interview, Pupils and parents are likely to be subject to an admissions interview with the appropriate member of the school's Senior Leadership Team.

Reception

The school will assess pupils through a taster session. They will assess the pupils readiness for school, their social development as well as their mathematical and language development.

Years 1 and 2

The school will assess pupils through tests in English, Maths and NVR, which take approximately 40-50 minutes. Pupils must have an understanding of English and Maths to access the tests. The pupil's readiness for school is a key factor that will also be assessed.

The invigilator is allowed to explain the task to pupils in Kazakh or Russian, in addition to English, language if necessary.

Years 3 - 10

- a CAT (Cognitive Abilities Test). This will assess English (Verbal), Maths (Quantative and Spatial) and Non-Verbal Reasoning. The duration of this test is between 2 - 2.5 hours. Announcement of entrance test results will usually be during 1 working week after the entrance assessment date.
- an English proficiency test will be administered at the school's discretion dependent upon the CAT results.

Year 11

The school does not accept applicants to Year 11 other than those students who have already completed the first year of an IGCSE program. In such cases acceptance to the school will be dependent on the applicant's existing courses mapping successfully to the school's Year 11 timetable. Entrance will then be subject to the same criteria as those applied to Years 2-10.

Year 12

Applicants may be exempt from entrance testing upon the submission of a GCSE/IGCSE certificate showing 6 or more A*-C grades including Maths and English and B grades in the subjects selected for A level.

In the absence of GCSE/IGCSE certificates the entrance procedures as stated for Years 3 - 10 will be followed.

Year 13

The school does not accept applicants to Year 13 other than those students who have already completed the first year of an A-level program. In such cases acceptance to the school will be dependent on the applicant's existing courses mapping successfully to the school's Year 13 timetable and the exam boards corresponding from the previous school with that used at Haileybury Almaty. Entrance will then be subject to achieving a minimum of an average C grade across AS subjects and/or successfully passing the school's internal end of year examination.

Acceptance

Announcement of entrance test results is usually within 1 working week of the assessments.

Parents/Guardians may only confirm an offered place through payment of a guarantee fee to the school accounts office during the period as advised by the admissions office. Should the guarantee fee (as appropriate) not be paid by the published deadline the school has the right to offer the place to the next pupil on the waiting list.

Retesting

Retesting of english proficiency may be done for acceptance in the same academic year but not within a period of 3 months of the original test. CAT4 retests are not permitted for the same academic year.